



For your event, we offer exclusive use of our...

Grand Ballroom – Climate controlled ballroom includes dining tables, Chiavari chairs, dance floor, 2 fireplaces and 5 chandelier ceiling fans with multiple light settings.

Mansion – Historic Mansion includes use of the 1st floor for guests and a spacious, 2nd floor dressing suite for the bride and bridesmaids.

Grooms Den– Elegantly furnished suite for the groom and groomsmen to dress and relax.

Rooftop Patio – 2,000 square foot, lighted patio on the rooftop of the ballroom overlooking the beautiful grounds. Perfect location for ceremony or cocktail hour.

Expansive Grounds – Elegantly landscaped outdoor spaces can be set up and utilized in a multitude of ways, so you can design the layout and flow you desire.

Reception:

SATURDAY (April-December).....	\$8,000
FRIDAY/SUNDAY (April-December).....	\$7,000
THURSDAY (April-December).....	\$5,500
MONDAY-WEDNESDAY (April-December).....	\$4,000
SATURDAY (January-March).....	\$6,000
FRIDAY/SUNDAY (January-March).....	\$4,500
THURSDAY (January-March).....	\$4,000
MONDAY-WEDNESDAY (January-March).....	\$3,500

Ceremony.....\$500

Indoor or outdoor location, performed by your officiate. Outdoor ceremony includes setup and breakdown of chairs and a one-hour rehearsal. During winter or inclement weather, ceremony takes place in either the Grand Ballroom or the mansion depending on guest count

Venue price is for up to 150 guests (151-200 can be accommodated for an additional fee) and includes parking attendant, day of coordinator and venue staff, all reception tables and chairs, trash receptacles and liners.

- ❖ Both Ceremony & Reception (including cocktail 'hour') is a 5-hour event.
- ❖ Reception only (including cocktail 'hour') is a 4-hour event.
- ❖ Outside catering is allowed.
- ❖ Alcohol and bar services are arranged exclusively through Bowling Brook Mansion.
- ❖ Additional hours may be purchased at the rate of \$500 per hour (upon availability).
- ❖ Dressing lounges available for the wedding party at noon on the day of event (10 a.m. upon availability).
- ❖ Vendors may arrive at noon on the day of event.
- ❖ Events on a Federal Holiday are at the Friday rate.
- ❖ Events on Sundays are priced at the Saturday rate if the date falls before a Monday holiday.
- ❖ Events on New Year's Eve/New Year's Day are \$8,000 regardless of the day of the week.

Overnight Accommodations - Each of our beautifully furnished guest suites includes an individually climate controlled bedroom, private bath and continental breakfast. Pricing is available upon request.

A \$500 security deposit is required and will be refunded after the event providing there were no damages to the property.

Events may start as early as 2:00pm. Earlier start times are possible but must be approved by management.

One hour for vendor breakdown/clean-up is offered at no cost. A fee of \$100 will be deducted from the security deposit for each additional hour required for vendor breakdown.

A 10% discount on the venue fee will be applied if the client is an active member of the military. We will need a copy of your military ID before applying the discount to your contract. 5% discount for all retired military.

Venue payments are to be made by check or cash. Credit Card payments are accepted with a 3.5% processing fee.

A deposit of 50% is to be paid by check or cash with the signed contract. Remainder of balance plus \$500 refundable security deposit is due 90 days prior to the event. If event is less than six months away, the full amount and security deposit will be required with the signed contract.